

PUBLIC NOTICE

INVITATION OF EXPRESSION OF INTEREST FOR REGISTRATION AS A COLLECTING SOCIETY FOR REPROGRAPHIC RIGHTS

Background

The Kenya Copyright Board (KECOBO) is a State Corporation operating under the Office of the Attorney General and Department of Justice with the mandate of enforcing and administering Copyright and related rights matters. One of its mandates is licensing and supervising the activities of Collective Management Organizations as read in section 46 of the Copyright Act.

In order to realize its mandate, KECOBO now invites Expressions of Interest (EOI) from firms that possess the appropriate competence, expertise and experience to execute the tasks of a Collecting Society for **Reprographic Rights**.

Eligibility Requirements/Qualifications

Interested bidders should provide information demonstrating that they have the required capabilities, technical qualification and relevant experience as per the Copyright Act and Copyright Regulations to perform the services of a Collecting Society.

The following information must be included in the Expression of interest:-

- a. A letter expressing interest to be considered as a collecting society. The letter;
- b. Should demonstrate the capacity as required under the Copyright Act and Regulations;
- c. The curriculum vitae of the members of the Board of Directors and management;
- d. The signatures of at least 100 rights holders and their works willing to authorize the firm to manage its rights accompanied by copies of the relevant identification documents;
- e. A business plan indicating maximum time required for full scale operation;
- f. A statement of capacity to fund initial operations of the society, if licensed.

In addition, copies of the following documents must be attached;

- a) A certificate of registration as a company limited by guarantee and incorporated under the provisions of the Companies Act;
- b) A certified copy of the firm's Memorandum and Articles of Association;
- c) Where applicable, a certified copy of the society's annual return filed with Registrar of Companies showing the corporate structure of the society during the period;
- d) Where applicable, audited accounts of the society for the two years preceding this expression of interest; and
- e) A full list of the names and addresses of all the members of the society, if any;

Please note that only short listed applicants will be invited to apply for registration as Collective Society for the year 2018.

The document for this Expression of Interest should be addressed to:-

**The Executive Director
Kenya Copyright Board
NHIF Building, Ragati Road
P.O. Box 34670-00100
NAIROBI**

Or Hand delivered at the 5th Floor NHIF Building, Ragati Road, Kenya Copyright Board Reception Desk so as to reach not later than 30th March 2018 at 5.00 p.m.

NB:

This is a preliminary process intended to shortlist potential bidders for Collective Management Organizations license for Reprographic Rights. The notice applies to firms interested to be licensed as Collecting Societies in 2018.

Issued by:

**Edward Sigei,
Executive Director
KENYA COPYRIGHT BOARD**

12th March, 2018